



## AGENDA

GERMANTOWN PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
51 N. Plum St.  
Germantown, OH 45327  
August 12, 2024 - 7:00 PM

- A. Roll Call
- B. Recognition of Visitors
- C. Approval of Minutes - (motion required)
  - 1. Regular – July 08, 2024
- D. Correspondence and Communications

## E. Director's Report

1. Library Operations Briefing
2. July 2024 Circulation Report
3. Approval of Public Library Fund formula (motion required)
4. Facility Manager Briefing
5. Fee repayment in the amount of \$30.
6. Policy Manual Briefing.

## F. Fiscal Officer's Report

1. Approval of July 2024 Financial Report and Payment of the Bills of \$64,374.45 (motion required)
2. Certifications of the Withholding Submissions due in August 2024
3. Budget Adjustments:  
One-time reallocation of \$1000.00 from 1000-230-500-0000(Other) to 1000-230-222-0511(Employee Fringe Benefits) for payment to America United Life Insurance/One America (Motion Required)
4. Personnel actions (Motion Required)
  - None
5. Fixed Asset Disposals (Motion Required)
  - None

## G. Old Business

## H. New Business



## AGENDA

### GERMANTOWN PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING, RECORDS COMMISION

51 N. Plum St.  
Germantown, OH 45327  
August 12, 2024 - 8:00 PM

A. Old Business

B. New Business

- Review of updated RC-2, Records Retention Schedule