



EMPLOYMENT APPLICATION

Today's date: _____

Last Name _____ First Name _____ M.I. _____

Street Address _____ Apt # _____

City _____ State _____ Zip code _____

Phone _____ Email address _____

Are you applying in response to an advertised opening? yes no If yes, _____

Are you legally authorized to work in the United States? yes no

Have you ever worked for the Germantown Public Library? yes no

Educational background

HIGH SCHOOL

Name _____ Years attended _____

City _____ State _____ Did you graduate? yes no current student

If you did not graduate, did you earn a GED? yes no If yes, year earned and state _____

COLLEGE/VOCATIONAL/POST-SECONDARY 1

Name _____ Years attended _____

City _____ State _____ Did you graduate? yes no current student

If you graduated, degree/certificate earned _____

COLLEGE/VOCATIONAL/POST-SECONDARY 2

Name _____ Years attended _____

City _____ State _____ Did you graduate? yes no current student

If you graduated, degree/certificate earned _____

Unique Skills

Do you have any unique skills or talents? _____

Have you ever served in the armed forces? yes no

References

Name _____ Phone # _____

Relationship _____ Company _____

Name _____ Phone # _____

Relationship _____ Company _____

Previous Employment (list both paid and volunteer work) (use additional pages if necessary)

Job Title _____ Company _____ Phone _____

Address, city, state _____

Starting & final salary _____ Supervisor _____

Start & end dates _____ Responsibilities _____

Reason for leaving (optional) _____ May we contact? yes no

Job Title _____ Company _____ Phone _____

Address, city, state _____

Starting & final salary _____ Supervisor _____

Start & end dates _____ Responsibilities _____

Reason for leaving (optional) _____ May we contact? yes no

Job Title _____ Company _____ Phone _____

Address, city, state _____

Starting & final salary _____ Supervisor _____

Start & end dates _____ Responsibilities _____

Reason for leaving (optional) _____ May we contact? yes no

Civic Engagement and Athletics

List civic, athletic or other activities _____

(DO NOT list organizations that indicate race, creed, sex, age, material status, color or nation of origin)

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in dismissal.

Signature: _____ Today's Date _____